

North Providence Mancini Center Trip Policy

This policy has been developed for all persons participating in day and extended trips planned and/or leaving from the North Providence Mancini Center.

Reservations:

Reservations are accepted for members on a first come basis upon receipt of payment. Reservations for trips will be accepted during normal business hours at the front desk.

Payments:

Payment must be made in full to reserve your trip.

Payments can be made via cash or checks payable to the Town Of North Providence unless otherwise noted.

A separate check must be written for each trip.

Parking & Transportation:

All parties are responsible for making their own arrangements for transportation to and from the Center (or departing location).

Participants attending agency trips are required to park in the rear of the main parking lot or in the parking lot behind the Center.

Cancellations & Refunds:

Trip Cancelled by a Member:

The person cancelling will notify the trip registrar.

The trip registrar or another staff person will secure a substitute from the waitlist, if a waitlist is available.

The substitute will pay the North Providence Mancini Center directly.

No refund will be issued if a substitute is not available.

Trip Cancellation by The Center:

If the trip is cancelled due to low enrollment, the North Providence Mancini Center will issue a full refund.

If the trip is cancelled due to weather or other uncontrollable circumstances, every effort will be made to reschedule the trip with ample notice to participants. No refund will be issued if the participant is unable to attend on the new date, and no substitute is found.

If the trip cannot be rescheduled, a full refund will be issued.